



# Keral Verma Subharti College of Science

Website: [www.subharti.org](http://www.subharti.org), email: [Science@subharti.org](mailto:Science@subharti.org), Ph: 0121-24390578, 2439052/3055000 (Extn.2728), Telefax: 0121-3058030, 2439056  
A constituent College of

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**  
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(i) of UGC Act 1956)

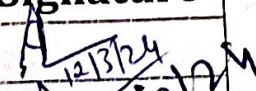
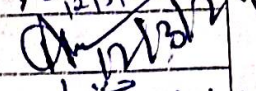
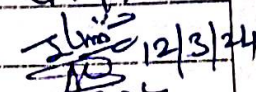
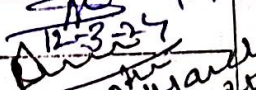
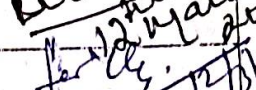
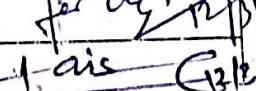
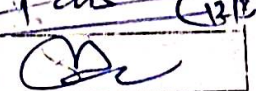
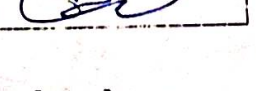


No. KVSCOS/SVSU/2024/4094

Dated: 12.03.2024

## Notice

As per the previous discussions & instructions, all the following members of Quality Enhancement Working Committee (QEWC) are requested to check the question paper of 1<sup>st</sup> Sessional exam, Even Semester- 2023-24 & after checked the same, you are requested to submit the same (in envelopes) to Chairman QEWC by today (12.03.2024) before leaving the college. Details are as follows:

| S.No. | Department           | Responsibilities            | Signature                                                                             |
|-------|----------------------|-----------------------------|---------------------------------------------------------------------------------------|
| 1     | Agriculture          | Dr. Amit Kumar              |   |
| 2     | Botany               | Dr. Anju Rani               |   |
| 3     | Biotechnology        | Dr. Ashwani Kumar           |  |
| 4     | Physics              | Dr. Arvind Kumar Sharma     |  |
| 5     | Chemistry            | Dr. Renu Mavi               |  |
| 6     | Mathematics          | Dr. Aftab Alam              |  |
| 7     | Zoology              | Dr. Vinay Panwar <i>for</i> |  |
| 8     | Computer Applicatoin | Dr. Shashiraj Teotia        |  |

**Note:** Dr. Anju Rani & Dr. Ashwani Kumar, kindly check your Department subject papers with the coordination of the HOD Botany & Biotechnology.

  
[Prof. (Dr.) Renu Mavi]  
Offg. Dean



Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut-250005.

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Ref. No. KVSCOS/2024/QEWC/M-28

Dated- 14.03.2024

### MINUTES OF MEETING OF THE QEWC

The meeting of the QEWC of KVSCOS was held for discussion of audit of question paper of internal Ist sessional exams, even semester 2023-2024 on 14/03/2024 at 11:00 a.m in Conference Hall of KVSCOS.

Following were the agenda with resolution to discuss: -

**Agenda Item No. 1:** - To confirm the minutes of previous meeting of the QEWC.

**Discussion:** - The members considered the minutes of previous meeting of the QEWC held and approved the same.

**Resolution:** - All the members approved and confirmed the previous meeting

**Agenda Item No. 2:** - To discuss about audit of the internal question papers, Ist session exam even semester 2023-2024.

**Discussion:** - All the members discuss that all the internal examination must be audited and submission of audit report to the examination cell of the college must be available. This file must contain the audit report with every question paper of the course of internal examination. The member also discussed that the evaluated answer sheet of all the internal examinations must be signed by the students as seen.

**Resolution:-** All the members agreed for the same and confirmed that they have checked and audited the internal 1<sup>st</sup> sessional question papers of even semester 2023-2024.

**Agenda Item No. 3:** - Any Other matter with the permission of the Chair.

**Resolution:** Since no other matter was there so the meeting ends with thanks to all.

  
**DEAN**  
Keral Verma Subharti College of Science  
SVBU, Meerut  
Chairperson



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Ref. No. KVSCOS/2024/QEWC/M-29

Dated- 03.04.2024

### Action Taken Report

The meeting of the QEWC of KVSCOS was held on dated- 14.03.2024. Following agendas were discussed in the meeting. The action taken of the Agenda are given below:

| S. No. | Agenda                                                                                            | Discussion and Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Responsible Authority for Action Taken | Action Taken (please write ATR for the applicable points) |
|--------|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------------------------|
| 1.     | To confirm the minutes of previous meeting of the QEWC.                                           | <b>Discussion:</b> The members considered the minutes of previous meeting of the QEWC held and approved the same<br><b>Resolution:</b> All the members approved and confirmed the previous meeting                                                                                                                                                                                                                                                                                                                                                                                                                             | All the departmental HODs              | Approved and confirmed                                    |
| 2.     | To discuss about audit of the internal question papers, Ist session exam even semester 2023-2024. | <b>Discussion:</b> All the members discuss that all the internal examination must be audited and submission of audit report to the examination cell of the college must be available. This file must contain the audit report with every question paper of the course of internal examination. The member also discussed that the evaluated answer sheet of all the internal examinations must be signed by the students as seen.<br><b>Resolution:</b> All the members agreed for the same and confirmed that they have checked and audited the internal 1 <sup>st</sup> sessional question papers of even semester 2023-2024 | All departmental HoDs                  | Implemented                                               |
| 3.     | Any Other matter with the permission of the Chair.                                                | <b>Resolution:</b> Since no other matter was there so the meeting ends with thanks to all.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | --                                     | --                                                        |

Prof. Dr. Renu Mayi  
Chairperson